

REPUBLIQUE DE VANUATU

SERVICE DU TRAVAIL

Sac Postal Privé 9022
PORT-VILA
Téléphone: (678) 22610
Fax: (678) 26544



REPUBLIC OF VANUATU

DEPARTMENT OF LABOUR

Private Mail Bag 9022
PORT-VILA
Telephone: (678) 22610
Fax: (678) 26544

Date: 05th May 2020

NOTICE TO ALL EMPLOYERS & BUSINESS HOUSES

RE: RESERVED OCCUPATIONS LISTED UNDER THE LABOUR WORK PERMIT ACT ARE TO BE OCCUPIED BY NI-VANUATU CITIZENS

It has come to the attention of the Department of Labour and Employment Services that some Employers and Business Houses across Port Vila and Luganville are not complying with the requirements of the Labour Work Permit Act in regards to the appointment of Expatriate Employees against the Reserved Occupation that should be occupied by local Ni-Vanuatu Citizens as outlined under the Labour (Work Permit) Act CAP 187. The DOL has noticed this practice in many shops in Port Vila and Luganville in regards to occupation of cashier which is categorized under the reserved occupation under the declaration of the reserved occupation in the schedule part of the Labour Work Permit Act.

As a result of this noncompliance practice by certain Employers and investors in our domestic markets, this notice serves to advise all Employers and Business Houses in Port Vila and Luganville that the Department of Labour and Employment Services will conduct a compliance checks to all Business house to ensure that the following positions should be occupied by Ni-Vanuatu as per the requirement under the Labour Work permit act:

1. Cashier
2. Driver Messenger
3. Receptionist
4. Security
5. Cleaner
6. And other positions under the Reserved Occupation list

Further to that, all companies are advised that they have 21 days effective from Monday 11th May 2020 to make sure that all positions under the reserved occupation and particularly the positions listed above available in all shops, restaurant, boutique, Hardwar and other industries in Port Vila and Luganville **MUST** be filled up by Ni-Vanuatu Citizens.

Failure from any company to comply with this instruction will be subject to penalties under the Labour work permit Act.

Please do not hesitate to contact our office should you wish further clarification or queries on this matter.

Your understanding and cooperation is highly appreciated.

Yours faithfully,




Murielle MELTENOVEN
Commissioner of Labour &
Director of Employment Services

Copies: PIO – Vila